



IFL EXECUTIVE EDUCATION

Registration Consortium Program

My registration is for (Consortium Program name): _____

Starting date: _____

Personal information; please print

FIRST NAME	FAMILYNAME	TITLE/POSITION	

COMPANY/ORGANIZATION			

VAT-NO			

ADDRESS (P.O. BOX/STREET ADDRESS)		POSTAL CODE AND CITY	COUNTRY
_____		_____	_____
TELEPHONE WORK		MOBILE PHONE	
_____		_____	
E-MAIL	FAX WORK		
_____	_____		
ADDRESS HOME		POSTAL CODE AND CITY	COUNTRY
_____		_____	_____
TELEPHONE HOME		DATE OF BIRTH (YY/MM/DD)	NATIONALITY
_____		_____	_____
IF YOUR COMPANY IS PART OF A GROUP, ENTER ITS NAME			

Billing

Please issue invoice to:

COMPANY/ORGANIZATION	ORDER NUMBER/PURCHASE LOCATION
_____	_____
INVOICE ADDRESS	

Education

School/department

Year (from-to)

Major

Degree

Previous positions

Company

Date (from-to)

Position/duties

Briefly describe your current duties as well as your areas of responsibility. Also state whom you report to and the level of this person in the organization..

What are your expectations? How do you feel the program can provide the greatest benefit for you and your company?

Miscellaneous

How did you learn about the program to which you are now applying?

- My superior HR/Personnel dept. www.ifl.se Internet Search Engine Advertisement Colleague
- Other participant Corporate Intranet Direct mail brochure _____

- We realize that the program requires a full-time commitment from the participant during the program days.

My employer supports this registration

Participant

CITY AND DATE

CITY AND DATE

SIGNATURE

SIGNATURE

NAME PRINTED

NAME PRINTED

TITLE/POSITION

COMPANY/ORGANIZATION

E-MAIL ADDRESS

Participants registration for Stockholm School of Economics IFL Executive Education

Cancellation policy

Cancellations are permitted at no charge until 6 weeks before the program begins. A refund of 50% of the program fee will be paid for cancellation received between 6 and 3 weeks before the program starts. Cancellation less than 3 weeks before the program starts, full program fee is due. Cancellation must always be submitted in writing. If a participant is unable to attend the program, the reserved place may be transferred to another person within the same company after consultation and approval from Stockholm School of Economics IFL Executive Education. For cancellation of food and accommodation services there can be separate rules, depending on the policies of the venue.

Transfer policy (when a participant wants to transfer his/her registration to a later program round or another Stockholm School of Economics IFL Executive Education consortium program)

For an individual to be able to transfer his /hers registration to a later/ another program round, assumes that the initial full registration fee is paid for to Stockholm School of Economics IFL Executive Education. In such a case a registered participant is allowed to transfer the registration to a later/ another round of an Stockholm School of Economics IFL Executive Education consortium program within one year. The fee for the new registration will be the fee at that moment for that program. The participants will be allowed to utilize up to 90 % of the initial program fee for the new program. If the new fee is lower than 90% of the initial, no refund will take place. The right to transfer is limited to the individual, no replacement will be allowed. If not utilized within one year, the initial fee goes to Stockholm School of Economics IFL Executive Education.

Please send this registration to:

Stockholm School of Economics IFL Executive Education, P.O. Box 45180, SE-104 30 Stockholm, Sweden. Tel: +46 (0)8-586 175 00, Fax: +46 (0)8-31 43 60, e-mail: ifl@ifl.se, www.ifl.se

Personal data in this form will be stored at Stockholm School of Economics IFL Executive Education Economics' database and treated confidentially. The information will not be sold or used for any other purpose.